

## **St. Ippolyts Parish Council**

Dear Resident

The Parish Council invites you to come along to the Annual Parish meeting on Monday 08 May 2006 at 7.15 p.m. in St Ippolyts School.

Ms. J. Lines will be attending the meeting to discuss the future direction of recycling and it is hoped that a Report will also be available following analysis of the Travel Plan questionnaires.

Yours sincerely



Clerk

### **Parish Council Action Plan** **Report of St Ippolyts Parish Plan Committee, April 2006**

**Background.** This committee has a duty to continually monitor and review the implementation of the requirements of the Parish Council Action Plan. Meetings were held in September 2005 and February 2006. In addition, this committee has been instrumental in initiating the Parish Travel Plan and additional meetings were held in July and November 2005.

#### **Cherish and preserve**

##### Protection of the parish environment (timescale ongoing)

- The Council continues to respond to national and local government consultation/stakeholder documents and have responded with objections to the Luton Airport expansion.
- The Council also continues to watch over and respond to planning applications in the parish.

##### Conservation Area Appraisals (timescale target extended)

- The volunteer co-ordinator has been unable to proceed as anticipated – time adjusted.

#### **Travel & Road Safety (targets met)**

- The Travel Plan questionnaire in partnership with other organisations was distributed to residents, local businesses and organisations in February 2006. The questionnaires will be analysed by Mouchel Parkman on behalf of Hertfordshire County Council and a Report produced. A Public Exhibition will be held at a later date.
- Regular highways maintenance meetings take place with Hertfordshire Highways engineer.

Routine maintenance is carried out. For reporting highway faults please use the Customer Call Centre 01438 737320 or go to website [www.hertsdirect.org/highwayfaults](http://www.hertsdirect.org/highwayfaults).

#### **Housing**

- John Prescott is 'minded' to allow 3,600 houses on Land West of Stevenage as he considers that this development is necessary to meet the strategic need for housing in the Stevenage area up to 2011 (5000 houses was rejected) and the developers have been given additional time.
- A representative of the Parish Council attended the Examination in Public (EiP) when Stevenage Matter J8 was debated.

The situation regarding additional housing will need to be monitored

#### **Personal Safety**

##### Neighbourhood Watch coverage for the whole parish (Timescale target extended)

Co-ordinator/s have not come forward for the Blackhorse Lane area so unfortunately it is not covered. Is there an individual or group of people interested in setting up a scheme?

Police non emergency number is 0845 33 00 222

#### **Facilities**

##### Promote existing facilities (timescale on going)

The Bowls Club has been awarded a Parish Challenge grant from North Hertfordshire District Council for fencing. Kingshott School has been given a Civic Award for their Rowan Building (Pre-prep school first stage of the redevelopment) from The Hitchin Society. Website [www.kingshottschool.co.uk](http://www.kingshottschool.co.uk). St Ippolyts C.E. (Aided) Primary School recently launched their website [www.stipps.herts.sch.uk](http://www.stipps.herts.sch.uk). Other local websites are St Ippolyts Church [www.stippolytschurch.co.uk](http://www.stippolytschurch.co.uk), and St Ippolyts Parish Hall [www.stippolytshall.co.uk](http://www.stippolytshall.co.uk). Local clubs are also promoted on Hertfordshire County Council website [www.hertsdirect.org](http://www.hertsdirect.org)

##### Attempt to start new groups (timescale 2003-07)

Although Daisychain are no longer meeting regularly they did hold some sessions during school holidays. The Youth Club for young people years 5 to 10 now meets at St Ippolyts Hall on Wednesday evenings during term time. They also received a grant from North Hertfordshire District Council for additional equipment. Two new activities Toadstool and Stick Mitts are due to start at St Ippolyts Hall.

### **New facilities** (*timescale not set*)

In February 2006 the Parish Council set up a new committee to provide a Feasibility Report for the improvement, refurbishment or replacement of the Sports Pavilion used by the Football Club. They are also investigating the provision of a Youth Shelter on the Recreation Ground.

### **Countryside and Environment**

#### Organise litter pick day (*timescale ongoing*)

- **Next event will take place on Saturday morning 6 May. Meet at the Post Office at 10.00 a.m. Everyone welcome.** For more information please contact Mrs Sara White 01462 453920.

#### Parish Paths (*timescale ongoing*)

- Working with CMS and the Rights of Way Unit the work requirements for signage around the parish have been finalised.

#### Discourage flytipping (*timescale ongoing*)

- Parish enhancement grant for £1000 was obtained and work successfully carried out by Mr Robert Williams and Mr Harry French on areas not covered by Service Team.
- Litter clearance by residents to look after their own area is also encouraged and effective thanks to their efforts.

Flytipping enforcement no 01462 474373 Removal 0800 3286023

#### Enhance door-to-door service (*timescale ongoing*)

- North Hertfordshire District Council should be providing the whole parish with brown bins in the next few months and cans recycling next year.

#### Provision of walks leaflet (*timescale extended March 2007*)

- In March 2006 the Parish Council set up a new committee to take this project forward.

### **General**

#### Effective communication (*timescale ongoing*)

- The Council has regular contact with various agencies and authorities.
- Invites appropriate representations to address Council meetings.
- Council representatives also attend meetings and workshops as required.
- The Council publicizes activities on three notice boards and in other media.
- The Council welcomes residents and other interest parties to all meetings.
- The Council launched its website in March 2006 [www.stippolyts-parishcouncil.org.uk](http://www.stippolyts-parishcouncil.org.uk). The site also includes downloads for Approved Minutes and Next Agenda.

**The Parish Council Action Plan is a living document and a continuous process.  
Your input is welcome.**

### **Recommendations**

Although the Parish Council 'Action Plan' is for a *five-year on-going period*, now *after two years plus*, we consider it is in need of updating and recommend that this is carried out as a matter of priority. We also recommend that financial matters/budgets are included to show best value and that obtaining Quality Parish Council status is seriously considered.

### **Process and documents**

#### **Parish Plan**

Survey forms blank	Delivered to residents, businesses and organisations, September 2002
Draft Report	presented to Parish Council, February 2003
*Final Report	presented at the Annual Meeting, April 2003
*Summary Report	circulated to all households May 2003
*Parish Council Action Plan	circulated to all households September 2003
*Annual Report 2004	presented at the Annual Meeting, April 2004
*Annual Report 2005	circulated to all households April 2005

#### **Travel Plan**

Questionnaire                      circulated to all households February 2006  
Info on website [www.stippolyts-parishcouncil.org.uk](http://www.stippolyts-parishcouncil.org.uk) and in \*Hitchin Library and \*St Ippolyts Post Office.